



**American
Kennel Club®**

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Additional Breed Judge – Requirements

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Guidelines for Applying:

Judges applying for breeds may not exceed 12 breeds in any one submission and no complete group may be received in less than three separate applications. Subsequent application may be submitted after a period of at least six months expired from the most recent committee action (notification of application results). May advance to four complete groups under traditional process; requests to apply for breeds in excess of 4 groups may be approved by department in advance.

Application available: <http://www.akc.org/events/judges/conformation/additional-breed-application/>

Number of complete groups currently approved:	Less than 1	Less than 4	4 or more
Minimum Total CEU's Required for Regular Breeds	10	8	6
Minimum Total CEU'S Required for Low Entry Breeds	5	4	3
Maximum number of Permit Breeds at one time	12	18	24

Mandatory Criteria:

- Must meet the CEU requirements on each breed
- Passed Breed Standard Exam(s) – visit the [AKC Canine College](http://www.akc.org/canine-college/)
- Have submitted the appropriate \$35 per breed application, non-refundable fee. Credit will be applied on future application(s) of any breed(s) not approved.
- Applicant must be in good standing with the American Kennel Club

Breed Summary

The number of breeds approved will be determined by the Department in relationship to experience, background and educational JBC discussions. (JBC- Judge's Breed Commentary) Applicant will display this information for review on each breed application and include supporting documentation to demonstrate compliance with the CEU requirements.

- Applicant must provide qualifications to judge each breed, documenting experience, background and education criteria.
- Must continue to meet AKC's occupational eligibility requirements.
- Pass Interview with AKC Executive Field Representative.
- Pass a wicket and /or scale test if applicable. Additional breed applicants tested on the same apparatus in the five years preceding the submission of the application will be exempt from this requirement excluding those who have received a negative observation report on measuring procedure or failed the applicable wicket and/or scales test during the five year period.

Component Educational Units (CEU)

1. Attend Parent Club National Specialty. Attending a National is one of the best ways to learn a breed and develop confidence in one's understanding of that breed. Total of 6 CEU possible.
 - a. Attend parent club judges' education program held with hands-on workshop held with national specialty - 3 CEU.
 - b. Attend parent club judges' education program (seminar only) held with national specialty – 2 CEU.
 - c. Ringside observation with a Breed Mentor- 1 CEU (Maximum 3 CEU with different mentors).
 - d. Tutoring session with qualified mentor at national-1 CEU
2. Attend Approved Seminar/Workshop. Seminar and workshop (if applicable) must meet AKC criteria for credit. Seminar/workshop host is responsible for ensuring all requirements are met to ensure attendees receive proper credit. Comparison Seminars will be accepted for those breeds approved by the Department. Seminar Guidelines are available on the AKC website or by contacting the Judging Operations Department. Total of 5 CEU possible
 - a. Attend seminar with hands-on workshop at Advanced Institute - 3 CEU
 - b. Attend seminar without hands-on workshop at Advanced Institute - 2 CEU
 - c. Any other seminar and hands-on workshop in breed – 2 CEU
 - d. Any other seminar only in breed – 1 CEU
3. AKC Canine College Breed Course – successful completion of breed specific course in AKC Canine College – 2 CEU .
4. Mentors, tutors and kennel visits. Credit received for documented educational experience with parent club mentor or individual meeting AKC's criteria (12 years as approved judge or 12 years exhibiting breed). (With respect to Low Entry Breeds the Department may accept Mentors and Tutors other than those qualified as above.) Multiple experiences with the same individual equates to Mentor. Same individual may not be used as a mentor and/or tutor and/or kennel visit. Total of 5 CEU possible
 - a. Long Term Mentor - 2 CEU – ongoing relationship with qualified individual over time preceding application of breed.

- b. Kennel Visit – extended visit at the kennel with a qualified exhibitor/breeder in that breed, speaking in length on its characteristics, examining many dogs and possibly viewing litters. 1 CEU -
 - c. Tutoring Session – at length, in depth discussion on breed to include examination of multiple examples of breed to discuss breed specific characteristics with a qualified individual. 1 CEU
 - d. Additional mentor, tutor or kennel visit – 1 CEU each
5. Attend Major Entry show. The emphasis is on the experience, so the totality of the entry may be considered by the Department if/when major is not present. A Breed Mentor may exhibit at the show but should be available for discussion during the major entry. The adjudicating Judge may not serve as a ring side mentor. Only one ringside mentoring may be submitted per breed at an event. Additional mentoring in a breed at the same cluster or weekend should be with different mentors - 1 CEU, maximum of 5 CEU possible
 6. Apprentice Training – Total 4 CEU possible. 1st Apprentice Training – 2 CEU, Additional Apprentice Training – 1 CEU
In-ring observation with Mentor Judge. The emphasis is on the experience; thus, a major entry must be present. The Department may consider the totality of the entry if /when a major is not present. Apprentice Judge is expected to observe the entire entry, but may not be in the ring with any one Mentor Judge for more than two (2) hours. Prior to the first Apprentice Training session of each breed the Trainee must complete and pass the breed standard open book test referenced in this Policy and pay the required application fee. No further test for approval of that breed shall be required thereafter, unless the breed standard is amended after the passing of the test. In that case a current test will be required at the time of application but no further fee shall be required. It shall be the Applicant's responsibility to document any credit that he or she might be entitled to upon presentation of a later application. The session must be scheduled prior to the opening of the show, and the consent of the Show Chairman and Mentor Judge must be obtained. The Mentor Judge may discretely comment to the Trainee Judge about his or her thought process as the classes are judged. The Mentor and Trainee Judge shall discuss the entry together, alone and in confidence, after judging and the Mentor must certify that the Trainee was prepared and conversant in the breed's characteristics. Judges who are requested to act as a Mentor Judge should only agree to act as such for breeds in which they have been approved to judge the breed for at least 12 years or an approved judge with 12 or more years' breeding and/or exhibiting experience in that breed. Visiting Judges may act as a Mentor Judge when appropriate. Additional Apprentice Training may be at the same weekend, cluster or circuit but must be under different Mentor Judges.
 7. Sweepstakes or Futurity assignment with a Specialty show for the breed. Only applies to breed specific sweepstakes or futurity hosted by breed club with a specialty. Sweepstakes/futurities held with supported entries or as part of group special attractions do not apply (see Judged the breed 3X Category). Total of 4 CEU possible Sweepstakes or futurity at National specialty – 2 CEU; Sweepstakes or futurity at any other specialty – 1 CEU
 8. Assignment to judge the Breed – As a replacement judge at an AKC Conformation dog show or at a foreign assignment held under the auspices of a AKC Recognized Registry. Entry must be present. For foreign assignment, the applicant is responsible for providing verification, translated to English if applicable. 1 CEU Total of 3 CEU possible
 9. Judge the breed a total of 3 times cumulatively; in the Group at an AKC show, in Best in Show, in the Miscellaneous Class, Sweepstakes/futurity held with a supported entry, at an AKC sanctioned Match, at a Department designated Special Attraction, NOHS and domestic non-AKC assignment - 1 CEU for each 3 times judged, a maximum of 3 Total CEU. The Department shall publish a list of Special Attractions accepted under this section of the policy.
 10. Attend a Performance Event - on an application for a breed, attending a Performance Event where that event pertains to the purpose of that breed, and the breed is present and competing. 1 CEU Acceptable Performance Events include: Field Trials, Hunt Tests, Herding Trials, Earth Dog (Terriers and Dachshunds), and Lure Coursing.
 11. Breeding and Exhibiting Experience. An applicant who has bred or personally exhibited to their championships four or more dogs of the breed applied for shall be granted 2 CEU.
 12. Phone Tutoring - With respect to a Low Entry Breed only, an at length phone tutoring session with a breed expert will be accepted if the Department determines that insufficient educational opportunities are available-1 CEU

Other educational experiences that an applicant believes should be considered a Qualifying Component and earn CEUs should be detailed in writing and discussed with the Judging Operations staff for consideration.

The Judging Approval Process includes an opportunity for the fancy to respond to each application to judge. Applicants will be published twice in the Secretary's Page of the AKC GAZETTE. The applicant's name and breed(s) requested will be published in the first available issue of the AKC GAZETTE following receipt by the Department allowing the fancy to be aware of and comment on the judges' application. Upon review of any responses received you will be advised of any questions or concerns that arise and provided the opportunity to respond before any further AKC action is taken if warranted.

Following the interview, the result of the interview with the Executive Field Representative and the complete application process including any comments received from the fancy will be reviewed by the Department. Failure of wicket or scales during breed interview will result in a hold on the affected breed(s) pending passing of subsequent wicket or scales demonstration. Judges will be informed by mail or email of the result of the Department's review. Applicants may not accept assignments until they have received official notification of their status from the Department. Applicants aggrieved of a decision of the Department may appeal to the Board Appeals Committee. Appeals may be submitted in writing to the Judging Operations Department. The judge's file and AKC's Website will be updated and the judge's name, number and the breeds granted on permit basis will be published in the next available issue of the GAZETTE.

Regular Status may be requested, upon completion of three assignments with dogs present and judged and having been observed three times by different AKC Executive Field Representatives from the combination of breeds submitted for regular status. The judge shall notify the Department by using the Request for Regular status form. Regular status form is available by request from the office or downloaded from the website located at <http://classic.akc.org/judges/conformation/regregularstatus.cfm>. The Department reviews requests; judges are notified of the decision in writing and the judges' record on the AKC Searchable Judges Directory is updated.

For a quick view of the step by step application process see the enclosed flow chart.